

MEMO FOR ALL PAO

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FROM: [REDACTED]

SUBJECT: 1 November Cornerstone Laying Ceremony

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1. The following people are named to assist [REDACTED]
[REDACTED] Chief of Protocol, with guest escort duty
(instructions will be forthcoming from [REDACTED])

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2. The following people are named to assist [REDACTED]
in escorting the U.S. Army Band, Color Guard, and Chaplain
[REDACTED] will contact you):

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3. The rest of us should be available at Headquarters in case we are needed, but are otherwise free to enjoy the festivities. Have a Public Affairs name tag handy in case you are pressed into service.

4. George gets to sit with the distinguished guests.

5. I get to sit behind them.

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SCENARIO FOR GROUND BREAKING CEREMONY
FRIDAY, 1 NOVEMBER 1985, 1000 A.M

22 OCT 1985

0845 BAND ARRIVES, SETS UP IN STAGING AREA

0930 OUTSIDE INVITED GUESTS BEGIN ARRIVING VIA FRONT ENTRANCE AND ASSEMBLE
AT DESIGNATED SEATING AREA
EMPLOYEES BEGIN ASSEMBLING OUTSIDE AND IN CAFETERIA

0940 BAND CONCERT COMMENCES

0945 ALL GUESTS ARE IN PLACE

1000 DCI MEETS VICE PRESIDENT IN BASEMENT RECEPTION ROOM
DDCI AND DDA MEET VICE PRESIDENT PARTY AT FIRST FLOOR RECEPTION AREA
(BY THE DCI ELEVATOR)

1005 VICE PRESIDENT AND DCI PROCEED BY VIP ELEVATOR TO FIRST FLOOR, MET BY
DDCI AND VICE PRESIDENT'S PARTY. ENTIRE PARTY PROCEEDS VIA E CORRIDOR
AND F CORRIDOR TO NORTH CAFETERIA EXITS TO CEREMONY SITE
Announce - "Ladies and Gentlemen, the Vice President of the United States"
Band plays four ruffles and flourishes followed by "Hail Columbia"

1010 VICE PRESIDENT, DCI, DDCI, DDA AND CHAPLAIN MOUNT CEREMONY PLATFORM
Announce - "Please remain standing for the presentation of the colors."
COLOR GUARD ENTRANCE
BAND PLAYS NATIONAL ANTHEM
COLOR GUARD RETIRES
CHAPLAIN'S INVOCATION

1020 DCI INTRODUCES VICE PRESIDENT

VICE PRESIDENT ADDRESSES GUESTS

1030 VICE PRESIDENT, DCI, DDCI, DDA PLACE BOX IN CORNERSTONE AND SEAL IT IN
PLACE

VICE PRESIDENT PROCEEDS TO PLAQUE LOCATION AND UNVEILS THE PLAQUE
BAND AND VOCALIST LEAD SINGING OF "GOD BLESS AMERICA"

1040 DCI ESCORTS VICE PRESIDENT TO MINGLE WITH AGENCY EMPLOYEES ATTENDING
THE EVENT. VICE PRESIDENTIAL PARTY THEN RETRACES STEPS THROUGH NORTH
CAFETERIA DOOR, E AND F CORRIDORS, DOWN VIP ELEVATOR AND DEPARTS
COMPOUND THROUGH BASEMENT GARAGE.

BAND CONTINUES PLAYING

DCI, DDCI, DDA LEAD GUESTS TO NORTH CAFETERIA FOR RECEPTION

1100 BAND CONCERT ENDS

AGENCY EMPLOYEES DISPERSE

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